

## **JULY PROMOTIOM, 2023**

### **Information for Reports**

### **YOUTH ACTIVITIES**

Every year, Auxiliaries do a large amount of work in our various programs. To ensure that National is aware of all the work we do and can include it in the totals on their Fact Sheet, each Auxiliary is asked to submit reports to the respective Department and District Chairperson in each program. This year Auxiliaries will have the option to complete the report and enter the information directly into the Department website ([vfwauxca.org](http://vfwauxca.org)).

The online option will be found in the Members Only section of the website. A suggestion is to use a Hard copy report form and then transfer your information to the online form. The online form is set up to be completed and submitted within 15 minutes so as not to be corrupted by an outside person. After submitting your report, you will be sent a confirmation and copy of the report. If you do not receive a confirmation, your report did not go through and you must refile it. That's where having a hard copy comes in handy.

At the end of the year, the information you have reported on your project(s) will be used by the Department Chairperson to help them determine awards, etc. In addition, the Department of California is required to send specific information to the National Ambassadors. National Ambassadors ask quite specific questions about the program. Read about the Youth Activities Program in the National Program Book (available on line: [vfwauxiliary.org](http://vfwauxiliary.org)). Pay particular attention to the citations and awards for the program. You will be able to determine what they are looking for in Youth Activities to determine awards at the National level.

The Year-End Report the Department Chairperson must send to their National Ambassador at the end of the year requires certain information. If you do not include this information on your project reports, we will not know about it and will not be able to send accurate information to update the annual "Fact Sheet"! Please be sure to report information about the following.

In our program they want to know how many of our Auxiliaries participated in the various goals in the Youth Activities program. The National Ambassador is stressing "Patriotism Through Literacy". In addition, they are asking for:

- > Number of youth groups that Auxiliaries worked with during the Program Year.
- > Number of youth that Auxiliaries worked with during the Program Year.
- > Number of Youth Groups Supporting Our Veterans Citations awarded.
- > Number of Auxiliaries that participated in Patriotism through Literacy.
- > Number of books donated.

#### **Get Excited for the Red, White & Blue National Anthem Singing Contest and/or Illustrating America Art Contest**

- > Number of Auxiliaries that promoted the "Get Excited for the Red, White, & Blue National Anthem singing contest and/or Illustrating America Art Contest.
- > Number of Students that submitted entries to Auxiliaries for judging.
- > Number of entries submitted to Department for judging.
- > Number of Auxiliaries who hosted an awards ceremony to recognize awardees and
- > Participants in this contest.
- > Total dollar amount and/or value of awards presented by Auxiliaries, Districts and Departments.